

Instrument Declaration of Decontamination

Dear Customer,

Please follow this operating procedure

- Fill in the Declaration of Decontamination
- Warranty case (complaint) – please describe the problem in more detail in a separate appendix.
- Please remember to sign the document – units will not be booked in or work commenced until we receive a signed Declaration of Decontamination form.
- To assist us in a speedy return of your instruments, please include a purchase order number or credit card details on the form provided.

Note: It is illegal to freight hazardous materials without taking the appropriate precautions and declarations. Please consult your freighting company for advice.

Responsibilities

It is the responsibility of the instrument user to:

- Remove all substances which are dangerous for human health from the instrument so that the instrument is safe for our service personnel to handle.
- Choose the appropriate decontamination method depending on what substances (liquids) the instrument has been exposed to.
- The disinfection procedure is required prior to shipping the instrument to Pathtech Pty Ltd, e.g. for repair. If, for any reason, the instrument is shipped back to Pathtech Pty Ltd, it must be accompanied by a dated and signed Declaration of Decontamination which must be attached to the outside of the box containing the instrument. Failure to confirm decontamination will incur additional work charges or return freight charges.

Why the instruments have to be cleaned

- Product must be shipped under corresponding regulations.
- Safety of the service personnel must be secured.

Instrument decontamination

BIOLOGICAL and CHEMICAL CONTAMINATION *(mark the correct option)*

I confirm that the returned items have not been contaminated by biological materials, body fluids, toxic, carcinogenic or other hazardous materials.

I confirm that the returned items have been decontaminated and can be handled without exposing personnel to health hazards

Consult you operator's manual for recommended decontamination details or call the Pathtech Service Laboratory for advice.

Date and time:

Signature:

For radioactive substances:

- The instrument must be free of any radioactivity and must be accompanied by a declaration.

RADIOACTIVE CONTAMINATION *(mark the correct option)*

I confirm that the returned items have not been contaminated by radioactive materials.

I confirm that the returned items have been decontaminated and can be handled without exposing personnel to health hazards

Date and time:

Signature of a Radiation Safety Officer:

Method of decontamination:

Purchase Order Number:

OR **Card Type:** Visa Master Card American Express

Card Holder Name:

Card Number:

Expiry:

Decontamination Declaration

Please note:

- This form must be enclosed with each shipment of instruments to Pathtech Pty Ltd's service centre.
- It is illegal to ship contaminated instruments

	Instrument/Option	Serial Number	Request (General Service, Repair, Warranty, Quote)	Order Number	Contaminants used with this instrument
1					
2					
3					

Fault Description:

Decontamination Declaration

We certify that these instruments have been carefully cleaned and decontaminated from bacteriological, virological, chemical or radioactive contamination or have not been exposed to any hazardous liquids. Therefore we can certify that these instruments are safe for human handling. Upon request we agree to give the necessary information for proof that a decontamination method has been appropriated.

Signature:

Date:

Name:

Department:

Company:

Tel:

Email:

Fax:

Address:

State:

Post Code:

Please tick if you would like a quote prior to works being commenced

Reminder Period: 3 months 6 months 12 months Other *(please specify)* _____ None

E-reports Please tick if you would like electronic copies of your service reports emailed to you on completion.

Company / Institute to be invoiced:

Customer Name:

Department:

Return Delivery Address:

State:

Postcode:

Phone:

Email Address: